



CITY OF BATTLE CREEK  
CITY ATTORNEY

June 20, 2016

Via U.S. Priority Mail

Mr. Lee New, President and CEO  
PulverDryer, USA  
126 Avenue C  
Springfield, MI 49037



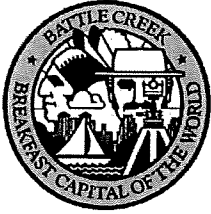
**This is a NOTICE for you and your companies  
to preserve certain documents and information.**

Dear Mr. New,

Please be advised that the Battle Creek City Attorney's Office is conducting a pre-litigation investigation with the intent – absent further mitigating developments – of filing civil claims against you (individually), PulverDryer USA, LLC, PulverDryer USA, Inc., Lenew Holdings, Inc., Power Technologies International, LLC, and any other entities and individuals associated with you and them, concerning breaches of contract and other tortious misconduct related to the events involved in your negotiation, entry into, and nonperformance of an interrelated series of contracts and deals with the City of Battle Creek, Brian Haack, MLC Research Inc., Evergreen Nutrients LLC, and Hanmee Entec Co. Ltd.

Please take steps to identify all hard-copy documents, records, and electronically-stored information that may be relevant to such a lawsuit. As part of that process, you must preserve and safeguard, and must not alter, delete, destroy or discard, any hard-copy documents, records, or electronically-stored information you have relating to or concerning: your contracts with the City of Battle Creek ("City"), Brian Haack, MLC Research Inc., Evergreen Nutrients LLC, and/or Hanmee Entec Co. Ltd.; your communications with agents for any and all of these entities during the process of negotiating, executing, and then administering such contracts; meetings and interviews with any witnesses relating in any way to these contracts or their negotiation, execution, and/or administration; your communications with other businesses about any and all of these contracts and/or about your relationships with these named contracting parties; your ownership interests in and financial dealings with PulverDryer USA, LLC, PulverDryer USA, Inc., Lenew Holdings, Inc., and Power Technologies International, LLC; any internal investigation related to the matters discussed in this paragraph; any applicable company policies or other documents relating to the contracts and relationships described above, related to compliance with federal and state law, and/or related to handling intellectual property; and any other records or information that may relate to or concern the facts and circumstances regarding the contracts between you and/or your companies and the City of Battle Creek, Brian Haack, MLC Research Inc., Evergreen Nutrients LLC, and Hanmee Entec Co. Ltd.

This Notice applies to all paper documents, electronic documents and data, and other information in any form whatsoever that might be relevant to the lawsuit. All forms of the documents, records, and/or data are to be



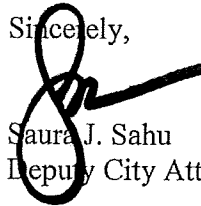
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preserved – originals, masters, drafts, duplicate copies that are not identical to the original (e.g., they contain margin notes or markings), handwritten notes, and electronic records from which data may be obtained. They include records stored on your computer hard drives (work or home), on CDs, DVDs, floppy disks, memory sticks/chips, external hard drives, personal digital assistants (PDAs), iPhones, iPads, Blackberry devices, cellular telephones, pagers, tapes, voice-mail, or other electronic storage media.

In addition to not altering, deleting or otherwise destroying any hard-copy documents or electronic data and documents, you also must take affirmative steps to preserve, and suspend any deletion, overwriting, modification or other destruction of all relevant electronic data under your control. You must preserve this information in its current form without changing any related metadata (for example, a document's creation or last accessed date).

Thank you in advance for your attention to and compliance with this document-preservation notice.

Sincerely,



Saura J. Sahu  
Deputy City Attorney